# PLACER COUNTY AIR POLLUTION CONTROL DISTRICT BOARD OF DIRECTORS

# Thursday, February 8, 2007 2:30 P.M.

## **Meeting Minutes**

The Board of Directors of the Placer County Air Pollution Control District met in session at 2:30 P.M., Thursday, February 8, 2007 at the Placer County Board of Supervisors' Chambers, 175 Fulweiler Avenue, Auburn, California. Representing the District were: Tom Christofk, Air Pollution Control Officer; Todd Nishikawa, Compliance and Enforcement Manager; Don Duffy, Associate Engineer; Yu-Shuo Chang, Planning and Monitoring Manager; Heather Kuklo, Air Quality Specialist and Jane Bailey, Administrative Services Manager.

- 1. Call to Order:
- 2. Flag Salute:
- 3. Roll Call / Determination of a Quorum

Present: Mike Holmes, Tom Millward, Sherrie Blackmun, Jim Holmes, Kent Nakata, Peter

Hill, and Jim Gray

**Absent:** Robert Weygandt and Kirk Uhler

**4. Approval of Minutes:** December 14, 2006, Regular Board Meeting.

Motion: Mike Holmes, second: Tom Millward, approved unanimously

- **5. Public Comment:** None
- 6. Synopsis of Agenda (information only, no action needed)
- 7. Approval of Agenda:

**Motion:** Jim Gray, second: Mike Holmes, approved unanimously

#### **Consent Calendar Item:**

#### **8. Budget Revision #07-03** (Consent)

Approve Budget Revision #07-03 thereby increasing the budgeted expenditure and revenue of Air Quality Mitigation Funds for the 2007 Clean Air Grant Program. Government code sections 29000 through 29144 states the necessity of Board approval of Budget Revisions for expending appropriations.

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#### **9. Resolution #07-01** (Consent)

Adopt Resolution #07-01, thereby authorizing the Air Pollution Control Officer to enter into and sign an addendum to Contract No. 022663 with Ray Kapahi, dba Air Permitting Specialists, for permit evaluation, permit preparation, and rule development services and increasing the budgeted expenditure on the service contract with Air Permitting Specialists by \$20,000 (BR #07-02) for a total of \$131,200 in FY 2006-07.

**Motion:** Peter Hill, second: Jim Gray, approved unanimously

#### **Information Item**

### 10. Clean Air Grant Marketing Plan for 2007 (Information)

Heather Kuklo, Air Pollution Control Specialist II, presented this item. She gave an overview of the program and described the basic goals and objectives. The program makes funds available to public or private agencies, groups or individuals for projects that aid in the attainment of the National and State Ambient Air Quality Standards. These projects cannot be required by any existing rules and regulations to lower emissions and must meet several other specific criteria depending on the type of project. One of the most important criteria is that the equipment must operate at least 75% of the time in Placer County. Another main objective is to assist the Sacramento Federal Ozone Non-attainment Area in meeting transportation conformity determinations required by the Clean Air Act by supporting projects that reduce vehicle miles traveled.

The funding for the Clean Air Grants (CAG) comes from several sources: the DMV surcharge Fund (AB 2766 and AB 923), the Air Quality Mitigation Fund, the Union Pacific Rail Road Mitigation Grant Program, the Lower Emission School Bus Retrofit Funds (awarded by the ARB) and the Indian Gaming Grant.

The funds available for the 2007 CAG program are the highest ever in this District at approximately 2.17 million dollars. In order to effectively market the program, there were several strategies used: two workshops, one in Auburn and one in Tahoe; public notices and display ads placed in six of the eight newspapers managed by Gold Country Media; and postcards advertising the program. The workshops were mass-mailed and letters were sent to every public school superintendent in Placer County. The District's website and online applications were updated. Much effort went into all of these strategies, especially updating the applications to make them more user-friendly and specific to each category. The guidelines were all restated to be more easily understood in an effort to eliminate gray areas which might arise in the application and review process.

Ms. Kuklo went on to describe the categories and basic criteria for each and the timelines for

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the program. The deadline for submitting applications for the FY 2006/07 funding cycle is March 9, 2007 and recommendations for project funding will be brought to the Board for approval April 12, 2007. She said that she has already been busy talking with many people about projects and she regards this as a positive response to the marketing and outreach efforts she has been working on.

# 11. Publication of Regulatory Measures List for 2007 (Information)

Mr. Todd Nishikawa, Compliance and Enforcement Manager, presented this information item which is an annually re-occurring item. Each year the District is required by the Health and Safety Code to publish a list of regulatory measures that may be considered during the year. These are rules that the District may adopt that would control a category of industry or business with regard to emissions.

This year the District has published the list of measures that may actually be considered and adopted rather than every item which needs to be addressed as had been done in previous years. At this time, staff anticipates working on the amendment of Rule 225, Wood Fire Appliances, which is a revision to an existing rule that currently only applies to the Olympic Valley and Squaw Valley areas. This rule may be expanded to apply County-wide. The current rule requires that only EPA certified wood burning appliances be installed in new construction and no new open hearth fireplaces be allowed (in the aforementioned areas). The intent of the amendment is for the rule to apply to all new construction within Placer County including re-models. Mr. Christofk added that District Staff are looking into incentive programs and funding sources (with Board approval) to assist homeowners with the purchase of EPA certified inserts or woodstoves to mitigate the emissions of existing open hearth fireplace use. The other rule that District Staff are hoping to go forward with in 2007 is the amendment of Rule 233, Biomass Boilers. Other rules may be looked at if an issue arises but these two are the ones Staff will focus on in 2007.

Director Hill asked which of the measures would need to be considered in a public hearing. Mr. Nishikawa said that all changes to the rules need to have both public notice, public hearings and come before the Board for adoption of new and/or amendment of existing rules.

# 12. Report from Board Sub-Committee Recommending Guidelines for Air Pollution Control Officer Compensation (Information)

Chairman Jim Holmes turned this item over to Director Gray to provide the update. Director Gray reported that he and Chairman Holmes met with the Placer County Director of Personnel, Nancy Nittler, to talk about what process would be necessary to review the APCO compensation. She agreed that her staff would put together some data looking at comparables and total salary compensation for the APCO. The deadline for a recommendation from personnel is set for mid-March and Director Gray hopes to have more

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definitive information at the next Board meeting, April 12, 2007. The sub-committee has asked the Placer County Personnel Staff to appear before the Board to give a presentation of their findings.

## 13. Air Pollution Control Officer's Report

## a. Hearing Board recruitment:

Clerk of the Board, Margie Koltun, gave a summary of the recruitment efforts to find replacements for the three Hearing Board members who have stepped down over the last few months. Requests for applications were placed in the public information sections of the Auburn Journal and the Auburn Sentinel. Notices have been posted at the Domes and were also sent to the Libraries. The District website has the announcement on its home page with a link to the information and application. Several responses have already been received. A copy of the notice and application were also included in the current Board packet for the Directors to take back to their jurisdictions.

# b. Cap-to-Cap Update:

This annual event will be taking place from April 21-25, 2007. Enough funds to send the APCO and another Board member were allocated in the Budget. Director Mike Homes asked if the District could share the cost of his registration fees with the City of Auburn and Director Millward asked if his fees could be split with the Town of Loomis. There were no objections to these requests and it was decided that the District would partially reimburse both Mike Holmes and Tom Millward for the Capto-Cap expenses.

#### c. Fiscal Update:

Jane Bailey presented a handout with the current balance sheet and fund summary for the District. She stated that the fund balances are healthy and the cash in the treasury is up to four million dollars. Of that, almost two million is encumbered for Clean Air Grants. As is usual for this time of year, the expenditures are down 48% waiting for the Clean Air Grants to be awarded and encumbered. The revenues are up 23% due mainly to the compliance and enforcement section applying extra resources to enforcing District rules and regulations.

NEXT REGULARLY SCHEDULED MEETING - Thursday, April 12, 2007 at 2:30 PM